

Hugh F. MacMillan Law Library
Emory University School of Law

Student Library Advisory Council (SLAC)

Wednesday, February 20, 2013

12:15 – 1:15

4th Floor Prow

SLAC Meeting Minutes

Attendance

Students: REDACTED

Librarians: Richelle Reid, Thomas Sneed, and Felicity Walsh.

Agenda

- Reports: Chairs; On-Campus ILL
- New Topics: Library Hours; Library Tours; TI:GER Program; Library PCs; Standing Workstations
- New or Additional Topics: ATM, Standing Workstations, Library Classes
- Next Meeting Date

Proceedings

I. Reports

- Chairs: Felicity reported that our library director went to the administration regarding the library's chairs. Group members discussed their observation of new chairs in the law school. Unfortunately, we do not have available funds to replace the library's chairs; however, it will remain on the library's list of priorities. Library staff will keep in mind student recommendations regarding chairs in most urgent need of replacement.
- On-Campus ILL: Felicity reported that the concept of on-campus ILL, particularly for graduate (law) students, has been considered by library staff. At this time, the law library does not have the man-power to take on this proposed service. REDACTED suggested that we check with legal fraternities to see if they're interested in helping out. Campus sororities/fraternities might need requisite community service hours, and could transport the books across campus. REDACTED suggested creating a student position to handle delivery. REDACTED asked how journals circulate, and Felicity explained that journals are checked out to furniture (carrels, journal shelves) instead of individuals. But with materials belonging to other libraries, we would have to be more diligent in tracking materials to individual students. Felicity stated that our law journals would present an increased load on any on-campus ILL service.

III. New Topics

- Saturday Hours: SLAC students all stated that they have heard complaints about the law library's Saturday hours being too short. From our discussion, the complaints appear to have been made in conjunction with an assignment that was due. Felicity and Richelle reminded students about upcoming extended exam hours. REDACTED suggested that we e-mail students to remind them about Woodruff's 24-hour policy. This discussion sparked a new conversation about library tours.
- Library Tours: REDACTED suggested that we tell students about Woodruff during orientation and take them there on a tour. Just taking students in front of a building is sometimes not enough because students still don't know what's inside (so the tours would have to be meaningful). REDACTED suggested taking students on tours during orientation, maybe during Amazing Race. REDACTED mentioned Woodruff's tours for undergrads. REDACTED further suggested paying 2Ls and 3Ls to take new students on campus tours; or, providing walking maps or tours on visiting days during the semester. REDACTED commented that during the first few weeks of school, students feel overwhelmed and may not get all the information they need or get a chance to take tours. REDACTED suggested that at least one LWRAP session should be held at Woodruff. Felicity recommended a film tour. REDACTED stated that law school recruitment is central and lots of effort is made to attract new students. The law library and Woodruff (with its extended hours) are great recruiting tools. REDACTED suggested offering EPIC hours to walk back and forth between buildings – 1 or 2 hours at a time. Erin REDACTED stated her interest in volunteering and said that she would be happy to give tours.
- TI:GER Program: REDACTED inquired about obtaining office space for the TI:GER program in the library. Richelle explained that every office space not occupied by library staff or IT is currently occupied by journals and LWRAP. Felicity further explained that office space in the law school, in general, is limited and highly valued. REDACTED suggested that REDACTED check the N. Decatur building for any available space.
- Library PCs: Richelle announced that the library's public computers were recently upgraded and new restrictions now apply. These upgrades and new rules will not affect the student lab computers. The public computers on Levels 1, 3 and 4 are now EUCLID only computers. One public terminal on Level 3 (at the *Current Index to Legal Periodicals* table) has limited internet access; printing and downloading are restricted at that station. The public terminal next to the reference desk on level 2 is the only public computer which allows printing, downloading, email access, and is less restricted than the public terminal on level 3.

IV. New or Additional Topics

- ATM: REDACTED asked if we had any new information about the possibility of an ATM in the law school. REDACTED said that this topic was mentioned at the Dean's meeting, and there are concerns that an ATM would present a security issue.

- Standing Work Stations: REDACTED emailed an article to Richelle about the health benefits of standing work stations. Richelle reported that she and Felicity discussed the topic and identified space near the Level 2 carrels (past the computer lab) as a potential standing work space. REDACTED mentioned that her undergraduate school (FSU) had standing work space. REDACTED said that Woodruff also has some work space conducive to standing. Richelle will follow up.
- Library Research Classes: Thomas asked if students were interested in the practice or research classes. Several SLAC members were interested, but the times conflicted with other classes. All SLAC members agreed that the topics seemed interesting. REDACTED commented that 1Ls may not be as interested as others because they do not know what topics they'll need to research. Thomas also told students to be on the lookout for the Research Assistant (RA) classes in May. These classes will be open to everyone, not just RAs.

V. Next Meeting: Wednesday, April 3, 2013, 12:15 – 1:15 in the Prow (4th floor)

Respectfully submitted,

Richelle Reid