

## SLAC Meeting Notes

**Date: Wednesday, November 20, 2013**

**Time: 12:15 – 1:30**

**Location: 4<sup>th</sup> Floor Prow MacMillan Law Library**

**Attendance: (Richelle has the sign in sheet)**

Old Business & Reports:

Operations – Amish Mody reported on developments on feedback for Operations.

- Water Dispensers: He is still investigating the possibility of putting water dispensers in the law school, but that there is one issue. Any work done must be done by environmental services because of the building's age and the possibility of the presence of asbestos. In addition, he is getting quotes on water dispensers.
- Healthy Vending: Upon investigation, most vendors shy away from healthy products because they are not profitable. Amish will work with Et al. to furnish more healthy options.
- Microwaves: Electricians have examined the microwaves and reported that all are now working. Per the students, there is still one that is not working properly.
- Ice Machines: Ice machines would be very costly, and this request would need to be pushed back until April/May or summer to see if there is anything extra in the budget. It would also give operations an opportunity to see if the costs could be shared with other departments/organizations (e.g., Student Engagement)
- Gifts Committee: One option for the gifts committee this year is to provide power to Bacardi Plaza and/or the West Plaza plus new furniture for the West Plaza.
- Hand sanitizer: Amish is working on a quote for hand sanitizer dispensers throughout MacMillan and Gambrell.

IT – Ben Chapman reported on developments on feedback for IT.

- Monitors: IT is ordering three large monitors to place at the end of the computer lab area for students to plug laptops in for a larger screen. If students need adapters, they will be available for checkout at the service desk.
- Language support in lab: Ben is investigating procedures on how to manage language defaults on lab computers to make switching languages easier for our international students. IT is welcome to tips on how to make it work easiest for students. There is software that Ben will investigate that allows a student to research in another language and then defaults back to English in 10 minutes.
- Digital Signage – IT is working with Operations and MARCOM to put up digital signage throughout Gambrell. There were questions raised about who controls content to which Ben

responded that the signage will be much like “On the Docket” in which MARCOM controls content. The hope is to eliminate easels and other signage and give students/visitors a central location to all information.

#### New Business:

- Technology help: Students suggested possibility of tech talks/brown bag lunches, possibly presented by someone in IT or possibly SBA coordinating peer-to-peer assistance through the talks. Other suggestion was to create a wiki page for the law school community technology issues.
- Stressbusters: Fall 2013 Stressbuster activities will include the return of coffee/snack time, therapy dogs, and chair massages. Richelle Reid talked about ways to sign up for the activities online and to watch On the Docket for more information. Students also volunteered to publicize the activities on the law student Facebook page and write reminders about Stressbusters on the white boards in the classrooms. Students were also reminded that the circulation desk has board games to check out during exam periods.
- Exam period: Building will be open the day after Thanksgiving from 10am – 6pm since exams start the Monday after Thanksgiving break. Students reminded of library extended hours.
- New Library Furniture: Felicity Walsh reported that new furniture will arrive at the library over the break and that the older chairs are being reupholstered. This phase will complete the remodel of the library main floor.